

# PACIFIC BUSINESS INVESTMENTS, INC

1717 Centennial Blvd, Springfield Or, 97477 #13  
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FOR OFFICE USE ONLY:

Rec'd: \_\_\_\_\_

ID Check: \_\_\_\_\_

## Rental Application

Property Address \_\_\_\_\_  
Monthly Rent \_\_\_\_\_ Security Deposit \_\_\_\_\_ Date Unit Wanted \_\_\_\_\_

Pacific Business Investments does not require Renters' Insurance; however, we strongly recommend you obtain this insurance anyway. The cost for Renters' Insurance is frequently less than \$15/month, can usually be easily obtained through your auto insurance agent (often at a discount), and protects you against the catastrophic cost of a liability claim or loss of your personal property.

**SMOKING ON THE PROPERTY:** SMOKING AND VAPING IS PROHIBITED EVERYWHERE ON THE PROPERTY AT ALL TIMES, UNLESS MARKED BELOW. SMOKING AND VAPING IS PROHIBITED INSIDE THE UNIT AT ALL TIMES.

SMOKING AND VAPING IS PERMITTED OUTSIDE THE UNIT ONLY.

### APPLICANT INFORMATION

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_  
Other names or Alias used (past or present) \_\_\_\_\_  
Why name change or Alias? \_\_\_\_\_ Date of name change or Alias \_\_\_\_\_  
Contact Numbers: Home \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_  
Social Security Number \_\_\_\_\_ Total number of persons to occupy unit \_\_\_\_\_

**RENTAL HISTORY – PRESENT & FORMER RENTAL HISTORY – MINIMUM OF LAST THREE LANDLORDS, MUST TOTAL AT LEAST THREE YEARS (may attach additional sheet of paper, if necessary):**

**Complete Current Address:** (street, city, state, zip) \_\_\_\_\_  
Move in Date: \_\_\_\_\_ Move out \_\_\_\_\_ Rent amount \_\_\_\_\_ 30 Day Notice Given? \_\_\_\_\_  
Current Landlord \_\_\_\_\_ Is landlord Relative or Friend? \_\_\_\_\_  
Landlord Address \_\_\_\_\_ Landlord Phone# \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

**Complete Previous Address: #1** (city, state & zip) \_\_\_\_\_  
Move in Date: \_\_\_\_\_ Move Out \_\_\_\_\_ Rent amount \_\_\_\_\_ 30 Day Notice Given? \_\_\_\_\_  
Previous Landlord #1 \_\_\_\_\_ Is landlord Relative or Friend? \_\_\_\_\_  
Landlord name \_\_\_\_\_ Landlord Phone# \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

**Complete Previous Address: #2** (city, state & zip) \_\_\_\_\_  
Move in Date: \_\_\_\_\_ Move Out \_\_\_\_\_ Rent amount \_\_\_\_\_ 30 Day Notice Given? \_\_\_\_\_  
Previous Landlord #1 \_\_\_\_\_ Is landlord Relative or Friend? \_\_\_\_\_  
Landlord name \_\_\_\_\_ Landlord Phone# \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

### Employment/Income Information

Employer \_\_\_\_\_ Position \_\_\_\_\_ Gross Monthly Pay \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Supervisor's Phone # \_\_\_\_\_ Hire Date \_\_\_\_\_  
Employer's Address (city, state & zip) \_\_\_\_\_  
Check What Applies  Full Time  Part Time  Permanent Employee  Temporary Employee

### Other Sources of Income:

Amount: \$ \_\_\_\_\_ Source: \_\_\_\_\_ Frequency: \_\_\_\_\_  
Amount: \$ \_\_\_\_\_ Source: \_\_\_\_\_ Frequency: \_\_\_\_\_  
Total Monthly Income: \$ \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position \_\_\_\_\_  
 Supervisor's Name \_\_\_\_\_ Supervisor's Phone # \_\_\_\_\_ Hire Date \_\_\_\_\_  
 Employer's Address (city, state & zip) \_\_\_\_\_  
 Check What Applied  Full Time  Part Time  Permanent Employee  Temporary Employee

**Bank Accounts**

Bank \_\_\_\_\_ Acct Type \_\_\_\_\_ Acct # \_\_\_\_\_ Balance \$ \_\_\_\_\_  
 Bank \_\_\_\_\_ Acct Type \_\_\_\_\_ Acct # \_\_\_\_\_ Balance \$ \_\_\_\_\_  
 Bank \_\_\_\_\_ Acct Type \_\_\_\_\_ Acct # \_\_\_\_\_ Balance \$ \_\_\_\_\_

**Personal References** (non-relative, known for more than one year)

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

**Emergency Contact** (nearest relative not living with you)

Name \_\_\_\_\_ Address (street, city, state & zip) \_\_\_\_\_  
 Relationship \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Email \_\_\_\_\_

**Others to occupy unit**

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Name \_\_\_\_\_ Birthdate \_\_\_\_\_  
 Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Name \_\_\_\_\_ Birthdate \_\_\_\_\_  
 Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Name \_\_\_\_\_ Birthdate \_\_\_\_\_

**List all outstanding debts:**

Name \_\_\_\_\_ Outstanding amount \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
 Name \_\_\_\_\_ Outstanding amount \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
 Name \_\_\_\_\_ Outstanding amount \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

**Is any portion of your income source(s) subsidized by another party?** (Including section 8)  Yes  No

**Do you intend to bring any animal(s) onto the rental property?**  Yes  No

If yes, are any of the animal(s) an assistance animal?  Yes  No

We welcome the opportunity to consider any reasonable accommodation request made to Oregon business Properties for assistance animals in any of our rental properties. To obtain a reasonable accommodation form, please contact the office.

**Pets:**  Yes  No

Type \_\_\_\_\_ Breed(s) \_\_\_\_\_ Age \_\_\_\_\_ Color \_\_\_\_\_  
 Type \_\_\_\_\_ Breed(s) \_\_\_\_\_ Age \_\_\_\_\_ Color \_\_\_\_\_

**\*\*Unauthorized pets, including "visiting" pets, are grounds for immediate eviction and/or additional fees as provided below\*\***

**Automobiles:**

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_  
 Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_

Other Vehicles/Boats/RV's \_\_\_\_\_

**Do you own:** Piano/Organ Yes  No   
 Water filled furniture Yes  No   
 Aquarium/Fish Tank Yes  No

**Are you a smoker?** Yes  No

**Do you currently have renters' insurance?** Yes  No

**Have you ever been evicted?** Yes  No

**Have you ever been sued by a Landlord?** Yes  No

**Filed Bankruptcy?** Yes  No

Have you ever been convicted or pled guilty/no contest to drug activity, felony, or misdemeanor? Yes  No

If yes to any of these, please explain \_\_\_\_\_

How did you hear about the rental? Website, craigslist, sign in yard, friend? \_\_\_\_\_

I certify the above information is correct and complete and hereby authorize you to make any and all inquiries you feel necessary to evaluate my tenancy. I understand and accept the screening criteria. I understand that anything found to be untrue may result in an immediate rejection of this application and would be grounds for immediate termination if a rental agreement has been entered into.

No marijuana, medical or otherwise, may be grown, stored or consumed on the premises without the prior consent of management.

Applicant Signature \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Name \_\_\_\_\_

**PACIFIC BUSINESS INVESTMENTS APPLICATION SCREENING CRITERIA**  
**Read entire text carefully**

- Separate application is required for all adults
- Application forms are offered to everyone who inquires about the property
- Applications are reviewed in the order in which they are received
- Application may take up to five business days to verify information.
- If we are unable to verify information contained inside the application, the application may be denied.
- We will not review incomplete applications.
- We will accept the first qualified applicant
- Applicant must show two pieces of identification; one must be a picture ID.
- Rental history of 3 years must be verifiable from unbiased source (i.e. no employees/employers/relatives).
- Pets are allowed on a per property basis with additional deposit. No full or mixed breed of: Pit Bulls, Chows, American Staffordshire Terriers, Rottweilers, Doberman Pinschers, Akitas, Wolf Hybrids, Presa Canarios, Huskies and Alaskan Malamute.
- Applicant must have either Social Security Number or Tax ID Number.
- Applicant must provide contact information for previous landlord.
- Exceptions may be made for applicants with qualified co-signers or increased deposit payment.
- Net household income must be 2 ½ times the rent, excluding utilities.
- Income must be verifiable through pay stubs, employer, current tax records or bank statement.
- Negative criminal/credit/public records report may result in denial of application
- Any individual who is a current substance abuser, has been convicted of illegal manufacture or distribution of a controlled substance or convicted of a felony, may be denied tenancy.
- Based on the application, we determine whether the applicant meets our screening guidelines Owner/Agent may obtain a tenant screening or credit report which generally consists of: a) credit history, including credit standing; b) public records, including but not limited to judgments, liens, evictions and status of collection accounts; c) information verification; d) current obligations and credit ratings; and 3) criminal records.
- It is against the law to discriminate against tenants on the basis of race, religion, sex, national origin, age, source of income, sexual orientation, familial status, color, disability, or neighborhood racial makeup.
- Application is valid for up to two weeks from date of receipt by Owner/Agent.
- Smoking inside residences is strictly forbidden in all Pacific Business Investments rentals.
- Marijuana use or growing of any kind is strictly forbidden in all Pacific Business Investments rentals.

I understand I have the right to dispute the accuracy of any information provided to the Owner/Agent by a screening service or credit reporting agency. I am aware that an incomplete application may cause delays or result in denial of tenancy. I certify the above information is correct and complete and hereby authorize you to make any inquiries you feel necessary to evaluate my tenancy and credit standing (including, but not limited to credit checks). If Owner/Agent is requiring payment of an applicant screening charge, applicant acknowledges receiving a copy of or reading Owners/Agents Screening Guidelines. I also understand that this is not an agreement to rent and that all applications must be approved. I Authorize verification of references given. I declare that the statements above are true and correct, and I agree that the landlord may terminate my agreement entered into in reliance on any misstatement made above. I understand that if a rental relationship is established I am giving permission for my credit to be ran again if a need for collections may arise.

Agreed By \_\_\_\_\_

Date: \_\_\_\_\_